

RECEIVED  
FBI MAIL ROOM

2002 JUN 22 P 1:49

Liberty Political Action Committee  
101 Blossom  
Lake Jackson, TX 77566

April 17, 2002

Federal Election Commission  
Reports Analysis Division  
Andrea Needles  
999 E Street, NW  
Washington, DC 20463

Re: Liberty PAC  
C00234461  
Mid-Year Report (1/1/01-6/30/01)

This is a response to your notice dated March 27, 2002  
regarding administrative expenses.

Due to the limited activity performed by Liberty PAC, it  
has no office of its own. The mailing address is a private  
resident address thus very limited office expense is  
incurred. The PAC uses a direct mail consulting firm to  
handle fundraising, mail receipt processing and expense  
processing. All other work is performed by volunteer  
activity. Other operating expenditures are reported on  
Line 21b, many of which do not meet the \$200 itemization  
reporting level.

Should you have any further questions, please let me know.

Sincerely,



Lori Pyeatt  
Treasurer



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

RQ-2

Lori Pyeatt, Treasurer  
Liberty Political Action Committee  
101 Blossom  
Lake Jackson, TX 77566

MAR 27 2001

Identification Number: C00234641

Reference: Mid-Year Report (1/1/01-6/30/01)

Dear Ms. Pyeatt:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Your report discloses limited payments for administrative expenses. Administrative expenses are payments made for the purpose of operating a political committee including, but not limited to, rent, utilities, salaries, telephone service, office equipment and supplies. Any such payment to a person aggregating in excess of \$200 in a calendar year must be disclosed on Schedule(s) B supporting Line 21(b) of the Detailed Summary Form. 2 U.S.C. §434(b)(5) If these expenses are being paid by a connected organization, your Statement of Organization must be amended to reflect this relationship. 2 U.S.C. §433(b)(2) In addition, if expenses have been incurred but not paid in a reporting period, the activity should be disclosed as a debt on Schedule D, if the obligation is \$500 or more, or outstanding for sixty days or more. 11 CFR §104.11

Any goods or services provided to your committee by a person, except volunteer activity (i.e., a person's time), would be considered as in-kind contribution from that person, and would be subject to the disclosure requirements of 2 U.S.C. §434(b)(3) and 11 CFR §104.13, and the limitations and prohibitions of 2 U.S.C. §§441a and 441b.

Clarification regarding administrative expenses should be disclosed during each two year election cycle beginning with the first report filed in 2001.

non-election year. Please verify that all expenses referenced above (i.e., rent, salaries, utilities, etc.) have been adequately disclosed. If these services have been provided by volunteers, please confirm this in writing.

A response or amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you need assistance, please feel free to contact me on our toll-free number, (800) 4-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division). My local number is (202) 694-1130.

Sincerely,

*Andrea Needles*

Andrea Needles  
Senior Reports Analyst  
Reports Analysis Division

Federal Election Commission

**ENVELOPE REPLACEMENT PAGE  
FOR INCOMING DOCUMENTS**

The Commission has added this page to the end of this filing to indicate how it was received.

<input type="checkbox"/> Hand Delivered	Date of Receipt
<input checked="" type="checkbox"/> First Class Mail	POST-MARKED <i>[Signature]</i>
<input type="checkbox"/> Registered/Certified Mail	POST-MARKED (R/C)
<input type="checkbox"/> No Postmark	
<input type="checkbox"/> Postmark Illegible	
<input type="checkbox"/> Received from the House office of Records and Registration	Date of Receipt
<input type="checkbox"/> Received from the Senate Office of Public Records	Date of Receipt
<input type="checkbox"/> Other (Specify):	Postmarked Date of Receipt
<input type="checkbox"/> Electronic Filing	
<i>[Signature]</i> PREPARER	<i>[Signature]</i> DATE PREPARED